



INDIAN INSTITUTE OF BANKING & FINANCE

(ISO 21001:2018 Certified)

Physical Training Program on

“Executive Development Programme”

From 16th to 18th December 2025

(For Banks & FIs)



“Individual participant can also register for the programme at their own cost”

Program Co-ordinator:

Dr N K Bhasin ,Ms. Anchal Arora, Ms. M Vaishnavi, Mr. Aman Dhar

PDC NZ, IIBF

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**Indian Institute of Banking & Finance,
Professional Development Centre, Northern Zone,**

NEW DELHI-110 016

Website: www.iibf.org.in



“Executive Development Program”

BACKGROUND

During its 97 years of service, IIBF has emerged as a premier institute in the banking industry. Considering the emerging requirements of the bankers in the dynamic environment, IIBF has been offering certification courses and training programmes to the banking professionals.

The training programs are designed in consultation with the industry experts and human resources personnel with an endeavour to address the skill gaps on a continuous basis. The regular offerings in varied areas prepare the banking professionals ahead of the impending change.

IIBF offers virtual training programmes for its Blended Certification courses and many other programmes to facilitate learning across the country.

IIBF also has state-of-the-art training facilities at its Leadership Centre at Mumbai. The four Professional Development Centres (PDCs) at Delhi, Chennai, Kolkata & Mumbai cater to the increasing demand for the focused training programmes.

PURPOSE

The Banking Industry is undergoing transformation at an unprecedented pace. A future ready bank needs to be financially, operationally, and organisationally resilient.

Organisations must have the capacity and resilience to protect themselves from adverse incidents and shield their balance sheets. To achieve organisational resilience, banks need to continuously evolve by standardising policies, processes, organisational culture and governance. They must also be flexible enough to encourage diverse ideas and innovations within the organisation.

The young banking professionals are getting immense opportunities to exhibit leadership skills at an early stage of their careers. They have to foresee the changes, adapt quickly to the requirements and guide the teams towards organisation goals in a time bound manner.

As management guru Mr. Peter Drucker has mentioned “Leadership must be learned and can be learned”.

The leadership is influencing people by providing purpose, direction, and motivation. And, the most effective means of influencing people is through communication.

CONTENT OVERVIEW

- Understanding Self
- Understanding Leadership
- Goal Setting (SMART - BHAG)
- Decision making and Problem-solving skills
- Emotional Intelligence
- Customer Centric Approach
- Conflict Management & Negotiating Skills
- Work Life Balance
- Interpersonal Relationship
- Understanding Group Dynamics & Building cohesive teams at workplace
- Business Ethics

METHODOLOGY

Live lectures will be done by faculty members of IIBF and also by Industry specialists. Highly interactive sessions using Presentation Deck, Exercises, Real-life Cases, Role-plays and focussed group discussions and Activities

TRAINING LOCATION

Indian Institute of Banking & Finance, Professional Development Centre, Northern Zone, C-5/30, Safdarjung Development Area(SDA), Near SDA Local Shopping complex, Outer Ring Road, Opp IIT Delhi, NEW DELHI-110 016, Tel:011-2653 2194 / 2191 (office) Nearest Metro : IIT Delhi

Google Map Link - <https://maps.app.goo.gl/bb7JujvtY1KZGx4K6>

TARGET GROUP

Managers/Team leaders in branches, departments of the organization.

DURATION

16th to 18th December 2025 (3 Days) - Timings 10:00 a.m. to 5.30 p.m.

FEES:

Residential Program Fees

Occupancy Type	Rate per Day	Total for 3 Days (Excl. GST)	GST @ 18%	Total Payable
Single Occupancy	₹7,500	₹22,500	₹4,050	₹26,550*
Double Occupancy	₹6,500	₹19,500	₹3,510	₹23,010*

**Note: The aforementioned fees are inclusive of lodging and boarding for the full duration of the program.*

Non-Residential Program Fees:

Particulars	Amount (₹)
Fee per Day	₹3,500
GST @ 18% per Day	₹630
Total for 1 Day	₹4,130
Fee for 3 Days	₹10,500
GST @ 18% for 3 Days	₹1,890
Total Payable (3 Days)	₹12,390

• Early Check-in Charges:

In case of check-in on the day prior to the commencement of the training, an additional **boarding and lodging charge of ₹3,500 + 18% GST (₹630) = ₹4,130** will be applicable.

• Check-in/Check-out Timings:

- Check-in is permitted **after 4:00 PM** on the day prior to the start of the training program.
- Check-out must be completed **by 10:00 AM** on the day following the conclusion of the program

Programme fees may be remitted to the credit of Institute's account as given below:

- Name of the Bank branch: State Bank of India, Vidya Vihar (West), Mumbai
- Account no: 37067835430 IFSC code: SBIN0011710
- (PAN No: AAATT3309D and GST No. 07AAATT3309D2ZT)

(Kindly provide your GST Number in the nomination letter to facilitate raising of invoice)

A Certificate of Participation will be awarded upon successful completion of the Training Program



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NOMINATION FORM FOR ORGANIZATION WHO NOMINATES THE PARTICIPANTS

Program title: “Executive Development Program”

Date: 16th to 18th December 2025

Programme Type: Physical Mode

Details of Nominee(s):

Sl. No	Name	Designation	Branch/ Office	Contact No.	E-mail (PERSONAL MAIL ID)*	E-mail (OFFICIAL MAIL ID)*
1						
2						
3						

Name of Bank/ FI: _____

Address: _____

GST Details of Nominating Bank: _____

UTR Number and date of Fees remitted. _____

Phone of **Nominating** Official: -----E-Mail of **Nominating** Official: _____

Pl Contact: Ms. Anchal Arora, Ms. M Vaishnavi, Mr. Aman Dhar

Mobile – 7678510108, 8295127117, 7488152733

Email: se.pdcnz3@iibf.org.in, je.pdcnz3@iibf.org.in; je.pdcnz1@iibf.org.in



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NOMINATION FORM FOR SELF-SPONSORED CANDIDATES

Program title: “Executive Development Program”

Date: 16th to 18th December 2025

Programme Type: Physical Mode

Details of nomination:

Sl. No	Name	Designation	Contact No. (Mobile)	Place of Posting	E-mail (PERSONAL)	UTR Number with Date of Payment
1						

Name of Bank/ FI employed with:

Address of Bank/FI employed with:

UTR Number and date of Fees remitted. -----

PI Contact: Ms. Anchal Arora, Ms. M Vaishnavi, Mr. Aman Dhar

Mobile – 7678510108, 8295127117, 7488152733

Email: se.pdcnz3@iibf.org.in, je.pdcnz3@iibf.org.in; je.pdcnz1@iibf.org.in